



ANDI BLAYLOCK, LCSW

COUPLES, RELATIONSHIPS,  
PREMARITAL, FERTILITY, ADOPTION

## HIPPA Notice of Privacy Practices

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This notice describes how medical information about you may be used and disclosed and how you can get access to this information. Please review it carefully.

**Effective date: April 1, 2013**

Andi Blaylock, LCSW is totally committed to maintaining clients' confidentiality. I will only release health care information about you in accordance with federal and state laws and ethics of the counseling profession.

This notice describes policies related to the use and disclosure of your health care information.

**Uses and disclosures of your health information for the purposes of providing services**

Providing treatment services, collecting payment and conducting health care operations are necessary activities for quality care. State and federal laws allows me to use and disclose your health information for these purposes.

**Treatment** I may need to use or disclose health information about you to provide, manage, or coordinate your care or related services, which could include consultants and potential referral sources. This will only be done with your written consent.

**Payment** Information may be needed to verify insurance coverage and/or benefits with your insurance carrier, to process your claims, as well as for billing and collection purposes. The person in your family who holds your insurance may be billed.

**Health Care Operations** I may need to use information about you to review our treatment procedures and business activity. Information may be used for certification, compliance, and licensing activities. Your identifying information will not be used.

**Other uses or disclosures of your information that does not require your consent**

There are some instances where I may be required to use and disclose information without your consent. The following examples are not exhaustive. By law I am obligated to report any information you disclose about child or elder physical or sexual abuse; if you provide information indicating that you are in danger of harming yourself or others; and, if a crime is committed on the premises or against any staff, or as required by a subpoena or court order.