



ANDI BLAYLOCK, LCSW

COUPLES, RELATIONSHIPS,
PREMARITAL, FERTILITY, ADOPTION

Client Rights

Right to request how you are contacted

I may use one of several methods to communicate with you about health matters, such as appointment reminders or resource information. You have the right to request how I communicate with you.

Right to release your medical records

You may consent in writing to release your records to others. You have the right to revoke this authorization, in writing, at any time. However, a revocation is not valid after we acted in reliance on such authorization.

Right to inspect and copy your medical and billing records

You have the right to inspect and obtain a copy of your information contained in my records. Please make this request in writing. Under limited circumstances your request to inspect and copy may be denied. If you ask for a copy of any information, I may charge a reasonable fee for the costs of copying, mailing, and supplies.

Right to add information or amend your medical records

If you feel that information contained in your medical record is incorrect or incomplete, you may ask me to add information to amend the record. A decision on your request will be made within 90 days. Under certain circumstances, your request to add or amend information may be denied. If your request is denied, you have a right to file a statement that you disagree. Your statement and my response will be added to your record. To request an amendment, please make your request in writing including an explanation for your request.

Right to request restrictions on uses and disclosures of your health information

You have the right to ask for restrictions on certain uses and disclosures of your health information. This request must be in writing, however, agreement to such a request is not required.

Right to an accounting of disclosures

You may request an accounting of any disclosures, if any, made related to your medical information, except for information used for treatment, payment, or health care operational purposes, or that was shared with you, or information that you gave specific consent to release. It also excludes information I was required to release. To receive information regarding disclosure made for a specific time period no longer than six years prior to April 1, 2013, please submit your request in writing. You will be notified of any cost involved in preparing this list.

Right to complain

If you believe your privacy rights have been violated, please contact me personally to discuss your concerns. If you are not satisfied with the outcome, you may file a written complaint with the U.S. Department of Health and Human Services. An individual will not be retaliated against for filing such a complaint.

Right to receive changes in policy

You have the right to receive any future policy changes secondary to changes in state and federal laws.